



BUG HUNTERS

Summer 2017

Pack Registration Instructions

*****Please Read Carefully!!!*****

The Day Camp packets can be picked up starting Jan. 19th at the Roundtables.

Pack Coordinator Duties:

1. Make copies of Individual Registration, Medical forms and distribute to Scouts and volunteer leaders as soon as possible.
2. Recruit Pack volunteers to serve on adult camp staff, den leaders to meet staffing guidelines, help with setting up and taking down camp.
3. Collect registration materials and camp fees. Confirm all information on forms is 100% complete and correct.
4. Submit all Pack Registration materials and fees according to instructions.
5. Make sure that all registrants are aware of the "Council Refund Policy" (Pg. 2).

Submitting Registration Materials:

TO RECEIVE THE EARLY REGISTRATION DISCOUNT, the following items should to be turned in on or before **March 18th at the Council Offices between the hours of 9-12 NOON**. Your Camp Director and/or District Executive will be there to receive your registration materials and fees.

- Day Camp Coordinator Check list
- Individual Registration for anyone attending Day Camp. (All scouts, adults, youth staff, Tots and Siblings.)
- Annual Health and Medical Record (2014 printing), parts "A" and "B", for each attendee.
- Day Camp Fee Calculation Worksheet
- Registration Check List
- Day Camp QM Asst. List
- Copies of "Youth Protection" card (All Adults), 1st Aid, CPR or Range Master Certifications (as needed)

IMPORTANT NOTES:

- After March 18th, the materials can be turned in **ONLY** to the District Executive or Camp Director and **NOT** to the council store or any other place. Refer to 2nd page for their names and phone numbers.
- It is the Pack's responsibility to obtain the number of Full Time Adult volunteers to meet staffing guidelines (3 Scouts to 1 Full Time Adults), **BEFORE SUBMITTING THE REGISTRATION**.
- All youth camp staff must complete the registration material in full (complete with parental signature).
- The Sibling/Tot Lot program for the non-Scout children (ages 3 – 13) of camp staff members is available at nominal cost per day. **The adult staff member of these children must be in camp at all times.**
- Partial scholarships ("Camperships") may be available through your Council. Please contact the council service center for more information. Campership forms will be available online at the Council website www.vccbsa.org **(DUE March 31st)**.
- Full Time Adult and Youth camp staff, working every day of camp, will receive a free T-Shirt. **Part-time camp staff will pay \$10.00 for their shirt** and all extra T-Shirts are also available for \$10.00.

T-Shirt Sizes Youth XS (2-4) Sm (6-8) Y Med ((10-12) Y Lg (14-16)
 Adult Sm A Med A Lg A XL A 2XL A 3XL A 4XL A 5XL A 6XL

STAFF TRAINING & CAMP ORIENTATION:

All Adult and Youth Staff must attend a staff training/camp orientation session each year that you work at Day Camp. Refer to the "Registration" material for the locations and dates.

REGISTRATION DEADLINE:

Late registrants are not guaranteed a full program, patches or t-shirts.

FEE STRUCTURE:

- Wolf, Bear, Webelos, 11 year old Scouts \$120 When registered and paid by March 18th, 2017.
\$140 When registered and paid on or after March 19th, 2017.
- Tigers: \$100 **Tigers, must have an adult staff member in attendance with them each day that they attend Day Camp.**
- Tot Lot: \$40 for the full week or \$15 per day (ages 3 to 5)
- Siblings: \$100 for the full week or \$25 per day (1st grade and older)
- Leader Discount: \$20 additional discount if parent/guardian volunteers for **5 full days**. Only one discount per family and it only applies to Cub Scout and 11 year old Scouts as others are already discounted. If for any reason a volunteer is unable to fulfill the 5-day commitment, they will be required to repay the Ventura County Council the discount.

REFUND POLICY:

- Cancellations **one month prior to camp:** 50% refund (non-refundable fees can be transferred to another Scout)
- **Less than one-month prior camp:** no refunds are made unless the youth in question finds himself in one of these circumstances: a) his family moves out of council. b) a death or serious illness in his immediate family requires his attendance c) individual becomes ill and unable to attend camp.

District Day Camp Dates, Times, Locations and Contacts**Location****Camp Set-up****Conejo Valley****June 19 - June 23**

Mon – Thur: 9:00 am - 3:30 pm
Friday: 9:00 am - 1:30 pm

June 18

Triunfo Community Park
875 Triunfo Canyon Rd,
Westlake Village, CA 91361

Andrea McClellan (805) 482-8938

Ronald Reagan**June 26- June 30**

Mon – Thur: 9:00 am - 3:30 pm
Friday: 9:00 am - 1:30 pm

June 24 & 25

Santa Susana Park
6503 Katherine Rd.
Simi Valley, CA. 93063

Jermaine Bell (805) 482-8938

Sespe**July 10- July 14**

Mon – Thur: 9:00 am - 3:30 pm
Friday: 9:00 am - 1:30 pm

July 8

Sacred Heart Church
10800 Henderson Rd
Ventura, Ca 93004

Victor Rivera (805) 482-8938

Channel Islands**July 17- July 21**

Mon – Thur: 9:00 am - 3:30 pm
Friday: 9:00 am - 1:30 pm

July 15

Camarillo LDS Stake Center
1201 Paseo Camarillo
Camarillo, Ca 93010

Peter Nystrom (805) 482-8938

Any questions? Email vccsdc@gmail.com

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