

CAMP THREE FALLS - OVER 80 YEARS OF ADVENTURE

2014 SUMMER CAMP RESERVATION FORM

for placing Webelos Resident Camp and Boy Scout Summer Camp reservations.

Please use one form per reservation. Please fill in all boxes.

Please return this form to: 509 E. Daily Drive, Camarillo, CA 93010/ fax 805.484.9172

Unit Basics:

Council: _____
 District: _____
 Pack: _____
 Troop: _____
 Other: _____

Reservation Information:

Webelos Resident Camp Boy Scout Summer Camp
 Session (week) dates: _____
 Number to attend camp: Scouts _____ Adults _____ (Male) _____ (Female)
 Unit Insurance Company (not agent): _____
 Insurance Policy Number: _____

Deposit: Until February 28, 2014 deposit is **\$350 per unit** to hold the reservation. **Beginning March 1, 2014** deposit is 50% of the camp fees for both Youth and Adults..

- Deposit of \$ _____ is submitted today for each unit or for each of _____ boys, totaling \$ _____
- I understand that this deposit is non-refundable for any reason. (initial) _____
- I am authorized to represent this unit and place this reservation for this unit. We will share cancellation and refund policies with all parents. Signature of person completing this form: _____ Date _____

Primary Contact Person:

Name: _____
 Address: _____
 City/State/Zip _____
 Phone: (H) (____) _____ (W) (____) _____
Email: _____
 Position: _____

Secondary Contact Person (Required):

Name: _____
 Address: _____
 City/State/Zip _____
 Phone: (H) (____) _____ (W) (____) _____
Email: _____
 Position: _____

Reservation Details:

Special needs: Camp directors will do their best to meet special needs such as minor menu changes for dietary requirements or diabetic and food allergy campers, and considerations for disabled persons when a **Special Needs Form is submitted at least two weeks before arrival** giving details of the need.

Is there a special need to consider? No Yes

Campsite preference: Your camp director will gladly consider unit preference for campsites (in date of reservation order, along with other factors). Preferences are **NOT** guarantees of site assignment. Please indicate your preference, if any:

First campsite preference: _____ Second preference: _____ Wilderness Site:

Site sharing: To share a campsite with another unit, please note the other unit number here: _____

Arrival: Boy Scout camps begin Sunday. Units traveling long distances and those with religious conflicts may arrive Saturday evening at 6pm or on Monday by 7am. Units are responsible for their own meals prior to Sunday evening dinner. Arrival day (check): Opening day as scheduled Saturday at 6pm Monday at 7am

Payment Details:

_____ Please bill card number: _____ for \$ _____
 (circle one) Visa MasterCard Amex Discover Expire date: _____/20____
 Signature of Cardholder _____
 Printed name of cardholder _____
 _____ Please accept the enclosed check in the amount of \$ _____

Office Use:

Received Date _____
 Reservation No. _____
 Deposit paid \$ _____
 Receipt # _____
 Clerk _____

CAMP THREE FALLS

Summer Camp Dates & Fees

Youth Fees			
Event	Dates	On-Time Payment (Due by April 30 th)	Early-Bird (Paid in full by March 31 st)
2014 Webelos Resident Camp	Session 1: June 22 - 25	\$195.00	\$185.00
	Session 2: June 25 - 28		
	Session 3: June 29 - July 2		
2014 Boy Scout Summer Camp	Week 1: July 6 - 12	In-Council Scouts \$360.00	In-Council Scouts \$350.00
	Week 2: July 13 - 19	Out-of-Council \$380.00	Out-of-Council \$370.00
	Week 3: July 20 - 26	\$10 Per Boy Discount for choosing a Wilderness Site (One Available)	

Campership funds may be available for Registered Ventura County Council Scouts who are attending a Ventura County Council camp. Campership applications must be submitted for approval no later than March 31, 2014.

Additional optional-activity fees may apply at camp for certain activities (such as rifle fees, outbound adventure programs, etc.). These optional-activity fees are described in the Camp Leader Guidebooks.

Adult Fees			
Webelos Resident Camps	One free adult for every multiple of EIGHT or more boys:		\$105.00 each additional adult or \$40 Per Night
	8+ boys = 1 free adult 16+ boys = 2 free adults 24+ boys = 3 free adults	32+ boys = 4 free adults 40+ boys = 5 free adults	
Boy Scout Summer Camp	One free adult for every multiple of TEN or more boys:		\$210.00 each additional adult or \$40 Per Night
	10+ boys = 1 free adult 20+ boys = 2 free adults 30+ boys = 3 free adults	40+ = 4 free adults 50+ = 5 free adults	

Pre-paid adult meal fees are fully refundable. Adult meal fees may be paid upon arrival at camp. Guest and adult meals may be pro-rated at \$7.00 per breakfast, \$8.00 per lunch, and \$10.00 per dinner when adults or guests are at camp during the day. **If an adult stays overnight or a portion of the week, but not the full week, the fee is \$40 per day. Fee includes meals and program.**

2014 Summer Camp Fee Questions

Making a Reservation:

To reserve space at camp, make a placeholder non-refundable deposit of \$350 per unit. After February 28th the deposit is 50% of the camp fee per boy and adult in accordance with the payment schedule. Deposits are credited to balance owed.

Payment Schedule:

Camp fee payments occur in three steps:

1. A deposit of \$350 per unit is paid to secure a reservation (until February 28th).
 2. An additional deposit of **50% of the camp fee per boy and adult is due on or before March 1st** to continue to hold the reservation.
 3. If taking advantage of the **Early Bird** discount, the balance is due by March 31st.
 4. If not taking advantage of the Early Bird discount, the balance is due by April 30th.
- All additional registrations after March 31st will pay the on-time payment price per individual.

Making Changes to a Reservation:

Please keep us informed of changes in your planned attendance. Make changes to your reservation in writing and include the unit number, reservation number, changes requested, name of person requesting the change and phone number. We'll make the change and contact that person if there are questions. It is necessary to have this in writing to serve you more efficiently and to ensure that your reservation is correct.

Replacing Dropped Scouts:

When Scouts cannot attend leaders are encouraged to find replacement Scouts in their unit to prevent loss of fees paid.

Refund Policy:

Planning and purchasing for camp happens long before camp begins and is based on the expected number of campers. Consequently, refunds are made on a staggered schedule:

- **Cancellations on or before April 30th:**
No refunds are issued for individual Scout or adult cancellations. If you reduce the number of people in your group, fees already paid will be applied to the balance your unit owes. If the entire unit reservation is cancelled, you forfeit the \$350 per Unit deposit. The balance of fees will be refunded. *Refunds may take up to 90 days to process.*
- **Cancellations between April 30th and four weeks prior to your arrival at camp:**

A refund of only 50% may be granted for campers that are paid in full, but the refund will only be granted once the entire unit reservation is paid in full. If the entire unit cancels, you forfeit the \$350 per Unit deposit, plus 50 percent of the fees you would have owed for the number of spaces you reserved. We will refund the remaining balance of fees you paid. *Refunds may take up to 90 days to process.*

- **Within four weeks of your scheduled arrival at camp:**

No refunds are made unless the Scout in question finds himself in one of these circumstances: A) his family moves out of council. B) There is a death or serious illness in his immediate family requiring his attendance. C) He himself becomes ill and unable to attend camp. If a refund is granted, it will be 60 percent of the per-camper fee.

Requesting a Refund:

All refund requests must be submitted in writing using the **Refund Request Form** before the end of your camp session. Up to two weeks prior to camp, forms may be sent to the Council office. Please list the specific reason each Scout was unable to attend. All refund requests will be addressed according to the refund policy.

Refund Processing & Mailing:

All refunds are mailed to the currently registered Unit Committee Chair. The council is unable to refund individual families. Camper refunds will be OFFSET by any outstanding unit debts to the Council and will be issued in the form of a check and sent in care of the units Committee Chairman.

Adult Fees and Meals:

For every eight Webelos Scouts OR every TEN Boy Scouts, one adult is admitted free of charge. Adults beyond this ratio pay a reduced camp fee for the week or for meals at the rate indicated on the fee chart. The adult meal fee is fully refundable. It may be paid upon arrival at camp.

Adults staying less than a full week have a \$40 per night fee, which includes meal and program. Those guests visiting for the day may pay for individual meals (\$7.00 breakfast, \$8.00 lunch, \$10.00 dinner). If paying by individual

meals please arrange payment with the camp Trading Post upon arrival at camp.

Early Bird Discount:

Units that pay in full by **March 31st** enjoy a \$10 per boy discounted camp fee. This discount for youth only and must be paid in full by March 31st. Boys paid after March 31st pay the regular fee.

Applying for Camperships:

Scouts in need may apply for financial assistance (partial fees are awarded) by submitting a **Campership Fund Application by March 31, 2014**. These limited camperships are funded by donations specifically to assist Scouts in need to attend camp and are limited to youth members of Ventura County Council and for Ventura County camps only. The form is available at the Scout Office and at www.vccbsa.org.

Provisional Campers Welcomed at Camp Three Falls:

Boy Scouts who cannot attend camp with their troop, or who wish to have a second week of camp, may attend camp by themselves as 'Provisional Scouts'. The camp will form up a temporary troop and provide adult leadership for the week OR combine them with an existing troop if there are fewer than 8 Scouts. Scouts enjoy all normal camp activities during their Provisional Week. **ALL WEEKS OF BOY SCOUT CAMP ARE OPEN TO PROVISIONAL SCOUTS.**

Wilderness Site:

This campsite is for those Troops or Packs wanting to bring their own tents. **No Tents** will be provided. As a result, a unit can **save \$10** per boy on their camp fees. There is only one site available, first come first served. Please indicate this on your registration form.

Can we reserve a certain campsite? Please let us know your preference of sites and your camp director will do their best to meet your preference. It is not, however, possible to guarantee a site. Campsites are assigned based on order of reservation and other factors to best fit all campers in the camp. Final campsite assignments happen at camp.

Can we share a campsite with another unit? Yes, units can share a campsite. Please indicate on the reservation form the number of the other unit so we can match you up.

Can we have guests visit us at camp? Yes, daytime guests are welcome to visit camp. Please ask them to check in at the camp office and pay for any meals they will consume while visiting.

Can siblings come to camp with their brother? What about other youth? Camp is restricted to registered Scouts. National B.S.A. Camping Standards do not allow siblings or non-registered youth to stay in camp. They may visit for a day, but not overnight.

A boy from another unit wants to join our troop at camp. Can he? Individual Scouts may join another unit for the camp session provided they make a separate reservation under their own unit number. Indicate the unit numbers on both reservations so we can match you up in the same campsite.

A person in our unit has food allergies. Can the camp accommodate them? The camp can make minor substitutions, but is often unable to completely re-work the menu for severe food allergies. In these cases it is best for individual Scouts and leaders to bring supplemental food items. *Please submit a Special Needs Form so the camp may anticipate your need.*

A person in our unit is diabetic. Can the camp change the menu for them? Generally, low-sugar substitutions for diabetic persons are available. *Please submit a Special Needs Form so the camp may anticipate your need.*

We would like to arrive early. Can we? (Boy Scout camp only). Boy Scout camps offer early arrival for units traveling long

distances and for those with religious conflicts. Please consult the Camp Leader Guidebooks and registration form.

We would like to arrive late. Can we? (Boy Scout camps only) Yes, if you can arrive by 7am on Monday morning. Please indicate this on your reservation form. It is advisable to have Scouts eat breakfast on the way so they can move in and get to activities quickly.

What should we bring to camp? Please see the list in the Camp Leader Guidebooks available online at www.vccbsa.org.

What are the sleeping accommodations at camp? All resident campsites have 2-person canvas tents with wooden platform floors except Wilderness Sites that offer discounts. Adults and youth will be provided cots; you may want to bring a sleeping pad.

Can adults bring cell phones? Yes. Please use them away from Scouts to prevent homesickness issues. Not all phones will have cell service, most have spotty coverage at best.

What is the smoking policy at camp? Smoking is not permitted in camp buildings, campsites or any place visible to youth. A designated smoking area is located in the camp parking lot.

Can adults bring alcohol to camp? No. Alcohol is not permitted at any time on any Scout property.

Can we bring our own guns to use at the camp range? No. National B.S.A. Camping Standards do not allow personal firearms of any kind at camp (including archery). Firearms are not allowed to be stored in vehicles on property.

Is insurance required? Yes. Each unit must have insurance. Please indicate your policy number on the reservation form. Those in units from the Ventura County Council are covered by the VCC policy.

Can we drive gear into our campsite? As a general rule, NO. For units with Special Needs please read below. Gear can be transported to troop sites by carts that the camp provides.

What access is available for disabled persons? Access is restricted to carts moving unit gear to most campsites. Please submit a Special Needs form to let your camp director know about access needs. There are several sites that will accommodate vehicle access. The Camp Director will work to best meet your needs.

May I bring a personal vehicle to get around camp? No. Only authorized camp vehicles may be used on the camp property.

Is there a chance to meet with my Camp Director before camp? Yes! A pre-camp leaders' meeting will take place on Saturday, **May 3, 2014** at the Ventura County Council Conference Center located at 509 E. Daily Drive in Camarillo. Webelos Resident Camp leaders' session will be held at 10:00 am. Boy Scout Summer Camp leaders' session will be held at 1:00 pm.

How do we get to camp? Maps are printed in the Camp Leader Guidebooks and also available on our website www.vccbsa.org.

Can we buy camp shirts before camp? Yes! A pre-camp order form will be available online by January 2014.

Is there a guidebook available for camp details? Yes. Camp Leader Guidebooks are available online, and will be provided to all units who have signed up upon receiving your initial reservation and deposit, no later than January 2014.

Can parents send letters to camp? Yes, please! Scouts love getting mail. The address is printed in the Camp Leader Guidebooks.

I have a special question concerning camp. How do I contact them? You may email your question to Peter.Nystrom@Scouting.org. Please include the dates you are attending camp.